

Graduation Checklist

1. Be sure you are signed up for the student listserv to receive important announcements. (See Rebekah Scrogum for sign-up instructions)
2. Before registering for your final semester, sign up in the office as a potential graduate.
3. Before registering for your final semester, make an appointment with Dr. Qingsheng Wang to make sure which classes are needed for graduation.
4. Be sure to fill out the Diploma Application at the Registrar's Office.
5. Turn in a copy of your class schedule to Dr. Qingsheng Wang ASAP.
6. During the first week of your final semester, see Dr. Qingsheng Wang to make sure you have no deficiencies and to advise him of any changes in your classes.
7. Watch the listserv to learn about other requirement completions that are needed. (i.e.- Senior Exit Survey)
8. If taking your last course(s) at another institution you will need to have an official transcript sent to OSU after the semester is over. Check with the institution in which you are enrolled for their procedures on obtaining an official transcript.
9. Make sure all charges on your Bursar Account are paid in full.
10. All correspondence coursework must be completed no later than the last day of finals or the last day of the semester.
11. All correspondence coursework taken at another institution or at OSU must be in the Registrar's Office no later than two weeks after the end of the semester. (This includes all "I" grades)
12. Regularly check www.HireOSUGrads.com for excellent job opportunities.
13. Upon obtaining a job, provide employment information to the FPST office.

Graduation Requirement Questions

Dr. Qingsheng Wang (qingsheng.wang@okstate.edu)

General Graduation & Reception Information (Location/Times/Dates)

Rebekah Scrogum (rebekah.scrogum@okstate.edu)

Information in regards to the graduation & reception will be posted on the student ListServ.